

Department of Corporate Resources

Members of Council

Committee Secretariat
Legal and Democratic Services
Room 112, 1st Floor
City Hall
Bradford
West Yorkshire
BD1 1HY

Tel: 07811 503906
Contact: Guy Close
Email: guy.close@bradford.gov.uk
Your Ref: GC/Council

Date: 9 February 2022

Dear Councillor,

BUDGET MEETING OF COUNCIL – THURSDAY, 17 FEBRUARY 2022

You are requested to attend the Budget Meeting of Council to be held in the City Hall, Bradford, on Thursday, 17 February 2022 at 4.00 pm

The agenda for the meeting is set out overleaf.

Yours sincerely



Parveen Akhtar
City Solicitor

Notes:

- A webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and

ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they may be filmed or sound recorded.

- On the day of the meeting please ensure that you comply with the Covid restrictions in place. Staff will be at hand to advise accordingly.
- The Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.

AGENDA

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

1 - 22

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) In relation to Agenda item 8 to approve the following recommendations contained in the report of the Monitoring Officer (**Document "D"**) to grant a dispensation to all Members who have certain Disclosable Pecuniary Interests listed in Appendix A to the report, as defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, in the decision to approve the budget and to set the level of Council Tax and Business Rates for 2022/23 and 2023/24 during the Budget Council meetings on 17 February 2022 and 23 February 2023.

That Council:

- (a) **Grants a dispensation to the Members of the**

Authority who have requested one, to enable them to participate in full in the decision to approve the budgets for 2022/23 and 2023/24 and to set the Council Tax and Business Rates for 2022/23 and 2023/24.

- (b) Approves the dispensation for a period of two years until 24 February 2023.**
 - (c) Notes Members' personal interests and the Monitoring Officer's advice that personal interests that may give rise to a perception of a conflict of interest shall not prevent Members from speaking and voting at the Budget meetings.**
- (2) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
 - (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
 - (4) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
 - (5) Officers must disclose interests in accordance with Council Standing Order 44.

2. MINUTES

Recommended –

That the minutes of the meeting held on 25 January 2022 be signed as a correct record (previously circulated).

(Guy Close – 07811 503906)

3. APOLOGIES FOR ABSENCE

4. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR (Standing Order 4)

(To be circulated before the meeting).

5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Guy Close – 07811 503906)

B. BUSINESS ITEMS

6. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES (Standing Order 4)

To consider any further motions (i) to appoint members to a Committee or a Joint Committee; or (ii) to appoint Chairs or Deputy Chairs of Committees (excluding Area Committees).

7. RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES 23 - 34 (Standing Order 15)

Appointment of External Auditors for Statutory Financial Statements

At the meeting of the Governance and Audit Committee held on 27 January 2022 consideration was given to the report (Document “Y”) of the Director of Finance, which set out the options available to the Council for the appointment of the external auditor.

Resolved – That the Committee recommends option 3 (opt into the national auditor appointment scheme) to Council as the preferred option and that the recommendation be included within the reports to Budget Council in February 2022.

Action: Director of Finance

8. RECOMMENDATIONS FROM THE EXECUTIVE - BUDGET 2022-23 35 - 210

The Executive at its meeting on 15 February 2022 will make recommendations to Council on the Budget for 2022/23.

The following reports are submitted:

(i) 2022-23 Budget Update Report

The report of the Director of Finance (**Executive Document “AU”**) provides an update on the 2022-23 Budget Proposals report presented to Executive on 1 February 2022, with additional information derived from the Governments Provisional Local Government Settlement and the impact of information contained within the Council Tax and Business Rates Base setting report (Executive meeting on 4 January 2022).

(Andrew Cross – 07870 386523)

(ii) The Council's Revenue Estimates for 2022/23

The report of the Director of Finance provides details of the Council's Revenue Estimates for 2022/23 (**Executive Document “BC”**).

(This report may require updating following the meeting of the Executive on 15 February 2022.)

(Chris Chapman – 07971 725105)

(iii) Allocation of the Schools' Budget 2022/23 Financial Year

The report of the Director of Finance seeks approval of the recommendations of the Schools Forum in allocating the Dedicated Schools Grant (DSG) for 2022/23 (**Executive Document “BD”**).

(Andrew Redding – 01274 432678)

(iv) Capital Investment Plan 2022-23 to 2025-26

The report of the Director of Finance proposes the Capital Investment Plan for 2022/23 to 2025/26 and an updated Capital Strategy for 2022/23 (**Executive Document “BE”**).

(This report may require updating following the meeting of the Executive on 15 February 2022.)

(Chris Chapman – 07971 725105)

(v) 2022/23 Budget Proposals and Forecast Reserves - Section 151 Officer Assessment

The report of the Director of Finance (**Executive Document “BF”**) sets out the S151 Officer's assessment of the proposed budget for the financial year 2022/23, the adequacy of the forecast level of reserves and associated risks.

(The assessment of the Executive's recommendations to Council on the budget may require updating following the meeting of the Executive on 15 February 2022.)

(Chris Chapman – 07971 725105)

Note: In view of the short timescale between the Executive meeting on 15 February and the meeting of Council on 17 February the budget recommendations from the Executive to Council will be e-mailed to all Members of Council following the Executive meeting on 15 February and will be published on the Council's website. The recommendations will also be circulated at the Council meeting.

9. ANY OTHER RECOMMENDATIONS

To consider any other recommendations (if any) arising from meetings of the Executive and Committees held after the publication of this agenda and prior to the Council meeting.

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER